

## Mendocino County Net Tips

Please try to follow the script as written in **Bold** font. You may ad lib a little bit but try to be consistent with the flow of information.

Text in normal font inside the brackets ( ) are instructions to the net control operator and are not to be transmitted.

It is not necessary to ask every operator if they have traffic as the text specifically states, **“If you have an announcement to make to the net, say so when asked for your report.”** Asking every station if they have traffic simply wastes time.

Record all community local responses possibly using the log spread sheet by entering the numbers reported. Be sure to record the reporting station and the number reported. It is good practice to encourage reporting by using the word “Figures” and then each individual digit.

Next inquire about the net control station for the next week from the next local community net on the list alphabetically.

After the community net and other net check ins, go back to the station that said that they had an announcement or traffic and allow them to voice their traffic.

Before moving to the general check-ins, the text says **“Does any other station have an announcement or traffic at this time?”** Say that!

If any station says that they have traffic, allow them to voice their traffic.

Then go to the general check-ins using the suffix letter call groups. Asking every station if they have traffic simply wastes time.

When responding to any station checking in using the phonetic alphabet, repeat using the corresponding letters. If they check in using letters, respond using the phonetic alphabet. Do not simply say “thank you” or “you are checked in” as there may have been a double and you only heard one of the stations. You may thank them using their first name as listed on the log sheet but be sure to confirm the call letters first.

If using the log spread sheet live on your computer, the net reports should be transferred automatically to the general check in part of the sheet. If you instead are logging on a piece of paper, that will obviously not happen. For your own record you may wish to mark the stations responding.

If a station checks in that is not listed on the log sheet, be sure to get the call sign correctly and ask them for their name and location. If out of Mendocino or Lake Counties, ask them if they are visiting and from where.

Good Luck.